

Hamlet of Evergreen Beach Brightsand

Board meeting minutes of December 7th, 2025

1. Call to order: 10:04 AM
2. Present: Board members Ron Gramlich, Ralph Renwick, and Bob Day
Public : Lyle Baxter, Len Haines
3. Conflict of interest – Ron – Conflict pertaining to maintenance agreement. Ralph and Bob None.
4. Approval of agenda - No additions made Motion to approve agenda made by Bob, seconded by Ralph. Carried
5. Minutes from last Board meeting October 5th, 2025 were read. No errors or omission declared.
Minutes approved by Ralph, seconded by Bob. Carried.

New Business

1. Reviewed minutes from RM/Hamlets fall meeting October 22nd, 2025. Minutes accepted by Ron seconded by Ralph. Carried.

Any action required from the Oct 22nd, RM Fall meeting.

Ron put forward that traveling outside the Hamlet for meetings in the interest of the Hamlet that Board member should be compensated for their time and mileage, as this comes at a cost for wear and tear/ fuel and personal time away from home. Ron suggested \$100.00 per meeting and \$.65/ klm.

- a. Compensation for board members. A motion was made by Len and seconded by Lyle that board members be paid \$100 stipend per meetings attended outside the Hamlet plus mileage at \$.65/klm for 2025 and 2026. Carried.
2. Received back a signed copy of the service agreement between the Hamlet and the RM for our records.
3. Review all service agreements signed by the RM put forward to the RM for approval.
4. **Ron removed himself from the meeting, Bob carried forward due to conflict of interest.**
Agreement for snow removal, and general maintenance agreements signed with R&P Holdings Co. Ltd. and the RM: at a cost of 105.00 per hr. Note: Since this limited company is owned by Ron Gramlich, Ron left the meeting and Bob took over as chairman to eliminate any conflict of interest. The board discussed the agreements and a motion was made by Ralph seconded by Bob that the board acknowledges these agreements with R&P Holdings. and the RM. Carried.
5. Review agreements with John Andrews and signed by the RM for wellness checks and security, general maintenance and grass cutting, maintenance 105.00 per hr./45.00 for grass cutting. Motion by Ralph second by Bob that the board acknowledges these agreements with John Andrews and the RM. Carried

6. Review agreement for snow removal signed Jimmy Koontz and the RM: at a cost of 105.00 per hr. Motion by Ralph seconded by Bob that the board acknowledges this agreement with Jimmy Kootz and the RM. Carried.
7. AED repair/replacement. One AED battery and pads expire in January 2026. It can be repaired once more as parts will no longer be available. Cost of new battery and pads is \$600. AED will time out again in two years. A new AED costs \$1900 plus taxes but will not require upgrades for ten years. The manufacturer will give \$200 for old unit. This unit would be similar to the one we replaced last year making them comparable. Motion to purchase a new AED in January 2026 was made by Len, seconded by Lyle. Carried.
8. Reviewed revenue forecast information provided by the RM. A preliminary 2026 budget discussion followed. The 2025 budget was reviewed and compared to our actual expenses to date. The board will discuss the budget and prepare a draft 2026 budget for our next board meeting in February 2026. The final approved budget will be forward to the RM before the March 1st, 2026 deadline.
9. Correspondence – read and reviewed 2025 property tax levy letter from the RM for board information. No action required.
10. Next meeting - early February date to be announced at later date.
11. Adjourned 1:12 PM – motion by Bob seconded by Ralph. Carried.